

Minutes
Eastern Iowa Regional Utility Services System Commission

DATE: Wednesday, April 16, 2008
TIME: 9:00 a.m.
PLACE: ECIA Offices-Telephone Conference

MEMBERS PRESENT: Dennis Boedeker Cedar County Representative
 Jon Bell Cedar County Alternate
 Jill Davisson Clinton County Representative
 Robert Summers Clinton County Alternate
 Steve Koeneker Delaware County Representative
 Shirley Helmrichs Delaware County Alternate
 Bill Skinner Delaware County Alternate
 Frank Frieberg Jackson County Representative
 Larry Koos Jackson County Alternate
 Joe Cruise Jones County Representative
 Keith Dirks Jones County Alternate

OTHERS PRESENT: Greg Thompson, USDA Rural Development
 Sheri Rice, USDA Rural Development

STAFF PRESENT: Nagle, Nesteby

Call To Order

The meeting was called to order by Chairperson Koeneker at 9:05 a.m.

Action on the April 16, 2008 Agenda

Motion by Cruise, second by Frieberg to approve the April 16, 2008 Eastern Iowa Regional Utility Service Systems agenda. The motion passed unanimously.

Andover Project

- A. Review/Action to approve amended USDA RD Letter of Conditions**
- B. Review/Action to approve letter of intent to meet Letter of Conditions**
- C. Award construction contracts**
 - i. Contract A, well construction to Shawver Well Co., \$101,562.00**
 - ii. Contract B, water distribution system to Anstoetter Construction \$152,562.00**
 - iii. Contract C, storage reservoir to Engineering America, \$81,800.00**
 - iv. Contract D, waterworks pumping facility to F.L. Krapfl, \$127,304.00**
 - v. Contract E, well pump to Oasis Pump Service, \$14,597.50**

Nagle said the Board needs to take action at this meeting to award the contracts for the Andover water project. However, EIRUSS needs to receive an amended "Letter of Conditions" from the USDA RD prior to taking this action. This "Letter" contains the amounts of loan and grant

dollars available for this project. It is necessary to amend the “Letter” because the bids were higher than anticipated and EIRUSS is requesting more grant dollars than were contained in the original “Letter of Conditions” approved about two years ago. Unfortunately, the “Letter” has not yet been received and EIRUSS needs to award the bids which will expire April 27, sixty days after bids were opened.

Nagle noted that EIRUSS staff attended a community meeting in Andover to inform citizens that the water rates would be an average of \$54/month instead of the original \$25-\$35/month estimated in the original application. Andover citizens asked that ECIA staff request additional grant dollars from the USDA to cover the difference between the original Letter of Conditions and the higher bids.

Given these circumstances, staff suggested that the EIRUSS Board approve the USDA RD Letter of Conditions, the letter of intent to meet the Letter of Conditions, and award the five construction contracts for the project subject to receipt of the amended letter of conditions and review by the City of Andover. Nagle said the USDA office needs to know as soon as possible so they can commit the funds for the project. Discussion followed among board members, ECIA staff and Thompson and Rice concerning the water rates and approving the letters and construction contracts subject to receipt and review.

Motion by Cruise, second by Davisson to authorize the EIRUSS Chairperson to sign an amended USDA RD Letter of Conditions, letter of intent to meet Letter of Conditions, and Contract A, well construction to Shawver Well Company (\$101,562.00), Contract B, water distribution system to Anstoetter Construction (152,562.00), Contract C, storage reservoir to Engineering America (\$81,800.00), Contract D, waterworks pumping facility to F.L. Krapfl (\$127,304.00), and Contract E, well pump to Oasis Pump Services (\$14,597.50) subject to receipt of an amended letter of conditions and review by the City of Andover for their water project. The motion passed unanimously.

Other Business

Nagle informed board members that ECIA staff will be submitting a Request for Proposal for a third sustainability grant from the Department of Natural Resources.

Adjournment

Motion by Davisson, second by Frieberg to adjourn the meeting. The motion passed unanimously. The meeting adjourned at 9:25 a.m.

Respectfully submitted,

Larry Nagle
Manager of Government Relations