

Minutes
Eastern Iowa Regional Utility Services System Commission

DATE: Wednesday, August 27, 2008
TIME: 4:30 p.m.
PLACE: Limestone Bluffs RC&D Offices
Maquoketa, Iowa

MEMBERS PRESENT: Dennis Boedeker Cedar County Representative
 Jon Bell Cedar County Alternate
 Jill Davisson Clinton County Representative
 Robert Summers Clinton County Alternate
 Steve Koenke Delaware County Representative
 Shirley Helmrichs Delaware County Alternate
 Bill Skinner Delaware County Alternate
 Frank Frieberg Jackson County Representative
 Larry Koos Jackson County Alternate
 Joe Cruise Jones County Representative
 Keith Dirks Jones County Alternate

OTHERS PRESENT: Greg Thompson, USDA Rural Development
Jim Bousley, IIW Engineers & Surveyors
Rob Blok, IIW Engineers & Surveyors
Warren Johnson, Limestone Bluffs RC&D
Jeff Ogden, Oasis Pump Service

STAFF PRESENT: Nagle, Nesteby, Schneider

Call To Order

The meeting was called to order by Chairperson Koenke at 4:40 p.m.

Action on the August 27, 2008 Agenda

Motion by Cruise, second by Boedeker to approve the August 27, 2008 Eastern Iowa Regional Utility Service Systems agenda. The motion passed unanimously.

Review/Approve Minutes of the July 9, 2008 Meeting

Motion by Cruise, second by Boedeker to approve the minutes of the July 9, 2008 Meeting. The motion passed unanimously.

Andover Project

A. Review/Action on Contract A Pay Request #1 – Shawver Well

Schneider referred to Bousley from IIW Engineers and Surveyors to update board members on the Andover project. Bousley referred board members to the pay request for \$100,596.92 from Shawver Well. He explained the well was estimated to be about 900 feet deep based on existing wells in the area. The sand layer was anticipated to be about 90 feet deep; but it was 209 feet deep. Overall, however, the well came in shallower than expected at 785 feet. The well is

complete and the test samples are back and are good. It is ready to be hooked up to the system. A final change order will be done at the end of the project to reflect the cost overrun.

Motion by Boedeker, second by Cruise to approve Contract A Pay Request #1 – Shawver Well for the Andover project. The motion passed unanimously.

B. Review/Action on Contract A Change Order #1

Bousley referred board members to Change Order #1 for Shawver Well Company and said the additional casing needed for the project was located in Fredericksburg. Cost of the additional casing, driver and transportation of casing cost \$750.

Motion by Boedeker, second by Cruise to approve Contract A Change Order #1 for the Andover project. The motion passed unanimously.

C. Review/Action on Contract B Pay Request #1 – Anstoetter Construction

Bousley referred board members to the pay request for \$169,270.82 from Anstoetter Construction. He explained that the water distribution system is installed and has been tested. The seeding will be completed in a couple of weeks. The engineer's estimate of pipe to hook up the service lines to the users was underestimated; many properties needed to have extra length added for a connection. Assessor maps were used to estimate the service line lengths with many property lines being off by 30 feet or more. The original proposed service lines were 1,800 feet; the final service lines installed were around 4,000 feet. Schneider said there appears to savings in other parts of the project and no additional monies will be requested from USDA. Bousley said the reservoir will be completed by the end of the week; which just leaves the treatment/pump building to be finished with no change orders anticipated in either of those projects. Thompson said a change order will need to be completed to reflect the cost overrun on the service lines. Schneider recommended that the board members approve Contract B Pay Request #1 for Anstoetter Construction and the change order that will reflect the variances subject to receipt of the change order.

Motion by Boedeker, second by Cruise to approve Contract B Pay Request #1 to Anstoetter Construction and Change Order #1 and authorize the EIRUSS Chairperson to sign both. The motion passed unanimously.

D. Review/Action on Contract C Pay Request #1 – Engineering America

Bousley referred board members to the pay request for \$21,498.50 from Engineering America. He said the pay request reflects the purchase and storing of materials on the site. A second final pay request will be submitted at the next EIRUSS board meeting for completion of this portion of the project.

Motion by Boedeker, second by Cruise to approve Contract C Pay Request #1 to Engineering America for the Andover project. The motion passed unanimously.

E. Review/Action on Contract D Pay Request #1 – F.L. Krapfl Construction

Bousley referred board members to the pay request for \$19,748.22 from F.L. Krapfl Construction. He said the treatment building foundation, the standby generator pad and generator have been installed to date. Thompson asked if power to the building has been completed; Bousley replied that the fire department will not allow an easement to the north, so an alternate route will need to be found.

Motion by Cruise, second by Boedeker to approve Contract D Pay Request #1 to F.L. Krapfl Construction for the Andover project. The motion passed unanimously.

F. Review/Action on resolution to award Contract E – Modern Plumbing and Pump – and Notice of Award

Schneider explained to the board members that both Dorsey & Whitney and our legal attorney said the bid from Oasis Pump would need to be rejected. The award will be given to the second lowest bid from Modern Plumbing and Pump for \$18,319.53. Schneider said Modern Plumbing has agreed to honor their bid for the well contract of the Andover water system.

Schneider said that Jeff Ogden from Oasis Pump was present at the meeting and wished to address the board members. Ogden explained the confusion between IIW Engineers and his company regarding the phone call on the award date of the contract versus receipt of the contract. Discussion followed among Ogden, Bousley, staff and board members concerning the confusion. Ogden asked board members if they would agree to return the bid security of \$747 to his company.

Motion by Boedeker, second by Cruise to approve returning the bid security bond of \$747 to Oasis Pump Service. The motion passed unanimously.

Cruise said he appreciated the professional manner Ogden showed to board members during the discussion. Board members said they would keep Oasis Pump informed of future projects. At this time, Ogden left the meeting.

Board Member Boedeker introduced the resolution next hereinafter set out, and moved that the said resolution be adopted; second by Board Member Cruise; and after due consideration thereof by the Board, the Chairperson put the question upon the motion and the roll being called, the following named Board Members voted:

Ayes: Boedeker, Cruise, Koeneke

Nayes: None

Whereupon, the Chairperson declared the said motion duly carried and the said resolution duly adopted as hereinafter set out.

F. Project status update

This agenda item was covered under previous agenda items.

Center Junction Project

A. Project status update

Schneider said he received the final invoice for the project from Pope of Garden and Associates. As noted at a previous EIRUSS meeting, the project seems to be under budget so extra funds may be spent purchasing additional equipment. Cruise said people seem to be happy with the project.

Nagle asked board members if vacant units should have to pay for monthly service. Discussion followed concerning how other municipalities handle this situation. Consensus of board members is to bill the vacant residences. Thompson said the user rate is based on the total number of units and it is critical that all units pay for service.

Leisure Lake project

A. Project status update

Blok of IIW Engineers said the lagoon site was not acceptable to the homeowner so they had to find another site. They are trying to set up a meeting with the homeowner next week to come to an agreement on the site. Blok said it will take two months to submit a final design and hope to bid the project by Spring 2009. Johnson said the original WIRB grant will end December 2008; an extension will be requested to December 2009. Schneider said the CDBG funds and WIRB funds are committed; a letter of conditions is needed from USDA yet. Discussion followed concerning the timeliness of the USDA letter of conditions, the engineering study and inflation. Thompson said USDA is looking at funding for the Leisure Lake project.

Fairview project

A. Project status update

Schneider said a USDA letter of conditions is needed, a decision needs to be made between a gravity versus a low pressure collection system, and a lagoon site still needs to be acquired. He reminded board members of the DNR consent order with a deadline of November 1, 2008. Thompson said the potential user rate will be \$39-\$42 per unit; \$39 for the low pressure system and \$42 for a gravity system. Thompson said the number of users needs to be verified. Schneider said another income survey and an application for CDBG funds needs to be completed. Thompson suggested a March bid for the Fairview project.

Other Business

A. Other

None.

Adjournment

Motion by Cruise, second by Boedeker to adjourn the meeting. The motion passed unanimously. The meeting adjourned at 6:00 p.m.

Respectfully submitted,

Mark Schneider
Director of Community Development and Public Works