

**Minutes**  
**Eastern Iowa Regional Utility Services System Commission**

DATE: Wednesday, July 9, 2008

TIME: 9:00 a.m.

PLACE: ECIA Offices-Telephone Conference

MEMBERS PRESENT:  Dennis Boedeker Cedar County Representative  
 Jon Bell Cedar County Alternate  
 Jill Davisson Clinton County Representative  
 Robert Summers Clinton County Alternate  
 Steve Koeneke Delaware County Representative  
 Shirley Helmrichs Delaware County Alternate  
 Bill Skinner Delaware County Alternate  
 Frank Frieberg Jackson County Representative  
 Larry Koos Jackson County Alternate  
 Joe Cruise Jones County Representative  
 Keith Dirks Jones County Alternate

OTHERS PRESENT: Greg Thompson, USDA Rural Development

STAFF PRESENT: Nagle, Nesteby, Schneider

**Call To Order**

The meeting was called to order by Chairperson Koeneke at 9:05 a.m.

**Action on the July 9, 2008 Agenda**

Motion by Davisson, second by Frieberg to approve the July 9, 2008 Eastern Iowa Regional Utility Service Systems agenda. The motion passed unanimously.

**Review/Approve Minutes of the June 4, 2008 Meeting**

Motion by Davisson, second by Frieberg to approve the minutes of the June 4, 2008 Meeting. The motion passed unanimously.

**Center Junction Project**

**A. Review/Action on Pay Request #4 – Smith Seeding**

Schneider referred board members to pay request #4 from Smith Seeding for \$6,547.40 for the Center Junction project which was enclosed in their agenda packet.

Motion by Cruise, second by Davisson to approve Pay Request #4 to Smith Seeding for the Center Junction project. The motion passed unanimously.

**B. Review/Action on Pay Request #6 – Anstoetter Construction – Div 2**

Schneider referred board members to the pay request #6, Division #2, from Anstoetter Construction for \$19,948.43 for the Center Junction project which was enclosed in their agenda packet.

Motion by Cruise, second by Frieberg to approve Pay Request #6, Division #2, to Anstoetter Construction for the Center Junction project. The motion passed unanimously.

**C. Review/Action on Pay Request #2 – Anstoetter Construction – Div 3**

Schneider referred board members to the pay request #2, Division #3, from Anstoetter Construction for \$25,563.79 for the Center Junction project which was enclosed in their agenda packet.

Motion by Cruise, second by Frieberg to approve Pay Request #2, Division #3, to Anstoetter Construction for the Center Junction project. The motion passed unanimously.

Cruise stated that the Center Junction people are very happy with the way the project was handled by Anstoetter Construction; that they did a great job installing the system.

**D. Review/Action on resolution to extend interim financing agreement with Citizens Savings Bank (Anamosa)**

Schneider said the interim financing loans are tax exempt for the lending institutions. Since the end date for the agreement was May 31, an extension needs to be filed in order for the bank to maintain the tax exempt status of the loan. Citizens Savings Bank has agreed to extend the agreement until January 1, 2009. The project should be finished prior to that date and the loan can be prepaid with no penalties.

The Board took up and considered the question of extending the maturity date of EIRUSS' outstanding Sewer Revenue Bond Anticipation Note previously issued to pay a portion of the costs of the acquisition and construction of plants and systems for sanitary sewer service to serve the City of Center Junction, Iowa. After due consideration and discussion, Board Member Davisson proposed the resolution next hereinafter set out and moved its adoption. The motion was seconded by Board Member Frieberg, and passed with record vote as follows:

Ayes: Cruise, Davisson, Frieberg, Koeneke.

Nays: None.

Thereupon, the resolution was declared adopted as hereinafter set out.

**E. Project status update**

Schneider said the system is up and running and all homes are connected. A punch list was created at a meeting last week with no major items listed to be completed. Once final details are addressed on change orders, the project may be under budget. If there is money available, several items will be looked at for purchasing: trash pump or install generator at the lift station for emergency operation if power is down, add another strand of barb wire in order to place sheep at the lagoon instead of mowing the grass, or sampling equipment.

## **Andover Project**

### **A. Review/Action on resolution to extend interim financing agreement with Gateway State Bank (Clinton)**

Schneider said the interim financing agreement with Gateway State Bank for the Andover project also needs to be extended in order for the bank to maintain the tax exempt status for the loan. The end date on the extension is March 1, 2009.

The Board took up and considered the question of extending the maturity date of EIRUSS' outstanding Waterworks Revenue Bond Anticipation Note previously issued to pay a portion of the costs of the design and construction of a waterworks system in and near the City of Andover, Iowa. After due consideration and discussion, Board Member Davisson proposed the resolution next hereinafter set out and moved its adoption. The motion was seconded by Board Member Frieberg, and passed with record vote as follows:

Ayes: Cruise, Davisson, Frieberg, Koeneke.

Nays: None.

Thereupon, the resolution was declared adopted as hereinafter set out.

Frieberg asked about the status of the Oasis Pump Service Contract and the proposed \$3,500 increase. Schneider said the company would not lower their proposed increase. ECIA staff agreed to the additional amount as instructed by board members at the previous meeting. A contract will need to be signed between EIRUSS and Oasis for the well pump for \$18,097.50 for the Andover project.

Schneider said the well is under construction along with the distribution section of the project. It is possible the well will be less deep, and the lines may be shorter which could lead to a savings on the project. A construction meeting is scheduled to be held July 10.

Schneider said the engineer called him about an owner wanting to extend the lines to two vacant lots with future development in mind. Thompson said a cost estimate would need to be prepared by the engineer to include this extension in the project. Discussion followed by board members that the property owner would probably be the one to pay for any line extensions of the system.

## **Other Business**

### **Leisure Lake**

Nagle said a meeting has been set with the property owner and invited Frieberg to attend the meeting with him. Frieberg will join Nagle at the meeting.

### **Petersburg**

Schneider said the Delaware County Soil and Water Commission will be submitting a WIRB application for funding for the Petersburg project on behalf of EIRUSS.

Next Meeting

Schneider said an EIRUSS phone conference meeting may be held on Wednesday, July 23, at 9:00 a.m. to approve additional pay requests for the Andover project.

**Adjournment**

Motion by Davisson, second by Frieberg to adjourn the meeting. The motion passed unanimously. The meeting adjourned at 9:30 a.m.

Respectfully submitted,

Mark Schneider  
Director of Community Development and Public Works