

Minutes
Eastern Iowa Regional Utility Services System Commission

DATE: Monday, May 11, 2009
TIME: 3:00 p.m.
PLACE: ECIA Offices-Telephone Conference

MEMBERS PRESENT: Dennis Boedeker Cedar County Representative
 Jon Bell Cedar County Alternate
 Jill Davisson Clinton County Representative
 Robert Summers Clinton County Alternate
 Jerry Ries Delaware County Representative
 Shirley Helmrichs Delaware County Alternate
 Frank Frieberg Jackson County Representative
 Larry Koos Jackson County Alternate
 Joe Cruise Jones County Representative
 Keith Dirks Jones County Alternate

OTHERS PRESENT: None

STAFF PRESENT: Nagle, Nesteby

Call to Order

The meeting was called to order by Chairperson Davisson at 3:02 p.m.

Action on May 11, 2009 Agenda

Motion by Boedeker, second by Ries to approve the May 11, 2009, Eastern Iowa Regional Utility Service Systems agenda. The motion passed unanimously.

Review/Approve Minutes of the March 25, 2009 Meeting

Motion by Boedeker, second by Cruise to approve the minutes of the March 25, 2009 meeting. The motion passed unanimously.

Center Junction Project

- A. Discussion/Action to authorize an Application for a \$10,000 Grant for additional funds**
- B. Discussion/Action to authorize the Chairperson to execute a Letter of Intent/Letter of Conditions with the USDA**

Nagle referred board members to a May 6 letter from Sheryl Rice with USDA Rural Development in Tipton in their agenda packets. The letter detailed the final costs for the Center Junction project. Since there have been cost overruns, the USDA office is offering an additional \$10,000 grant for the project. If the board members authorize an application to be submitted for the project; the USDA will need a Letter of Intent/Letter of Conditions to be signed by the

EIRUSS Chairperson when it becomes available. The Center Junction project closing is scheduled for June 9; the funds will be transferred on June 11.

Motion by Frieberg, second by Boedeker to approve and authorize the EIRUSS Chair to execute an application for an additional \$10,000 USDA grant for the Center Junction project; and authorize the EIRUSS Chair to execute a Letter of Intent/Letter of Conditions with the USDA, when available, for the Center Junction project. The motion passed unanimously.

C. Discussion/Action to authorize the Chairperson to execute the annual contract with Water Management Services for \$6,000 (Operator for Center Junction)

Nagle said the contract with Jim Merchie, Water Management Services, enclosed in the agenda packet is the same agreement as last year for Center Junction. Discussion followed concerning an annual contract versus a multi-year contract with an annual percentage increase for costs per year built in. Board members requested that staff ask for a multi-year contract next year.

Motion by Boedeker, second by Cruise to approve and authorize the EIRUSS Chair to execute the annual contract with Water Management Services as operator for \$6,000 for the Center Junction project. The motion passed unanimously.

Fairview Project

- A. Move into closed session to discuss Fairview land acquisition per Iowa code Section 21.5(1)(j)**
- B. Return to open session**
- C. Discussion/Action on Fairview land acquisition**

Nagle said the engineer is finalizing the design for the Fairview project. There was consideration to expand the lagoon site; instead a permanent easement will be requested from the lagoon site property owner. Nagle asked board members if they wish to go to closed session to discuss financial arrangements. Consensus of board members that ECIA staff can negotiate for a reasonable offer for the permanent easement.

Motion by Cruise, second by Boedeker to approve and authorize ECIA staff to negotiate a reasonable cost for a permanent easement adjacent to the lagoon site on the Fairview project with the owner of the proposed lagoon site. The motion passed unanimously.

Nagle said the County is requiring that we get a special use permit from the Board of Adjustment and staff is taking steps to do that. The USDA office has requested that the owner of the mobile home court confirm in writing that his land will be part of the Fairview sewer system and staff is working to secure that agreement. The engineer had considered acquisition of more land for soil to use as a borrow pit, but will recommend that a liner be used for the lagoon instead of adding more soil to the area. Cruise requested that ECIA staff keep the Iowa Department of Natural Resources (IDNR) informed about the progress of the Fairview project.

Update on Andover

Nagle said the system is operational with almost all homeowners hooked up. He is working with the city clerk concerning a few residents that have not paid their bills. The City has decided they will bill the residents for the water, along with the sewer and garbage.

Update on Leisure Lake

Nagle said the engineer has been out to Leisure Lake to complete the topographical survey and the legal survey. They will schedule the soil survey next. A community meeting is being set up with the homeowners, USDA and ECIA staff to discuss the progress of the system.

Other Business

None.

Adjournment

Motion by Frieberg, second by Cruise to adjourn the meeting. The motion passed unanimously. The meeting adjourned at 3:25 p.m.

Respectfully submitted,

Mark Schneider
Director of Community Development and Public Works