

Minutes
Eastern Iowa Regional Utility Services System Commission

DATE: Wednesday, January 28, 2009
TIME: 9:00 a.m.
PLACE: ECIA Offices-Telephone Conference

MEMBERS PRESENT: Dennis Boedeker Cedar County Representative
 Jon Bell Cedar County Alternate
 Jill Davisson Clinton County Representative
 Robert Summers Clinton County Alternate
 Jerry Ries Delaware County Representative
 Shirley Helmrichs Delaware County Alternate
 Frank Frieberg Jackson County Representative
 Larry Koos Jackson County Alternate
 Joe Cruise Jones County Representative
 Keith Dirks Jones County Alternate

OTHERS PRESENT: Charles Cate, IIW Engineers & Surveyors
Sheri Rice, USDA Rural Development
Linda Swanson, Limestone Bluffs RC&D

STAFF PRESENT: Nagle, Nesteby, Schneider

Call To Order

The meeting was called to order by Vice Chair Cruise at 9:05 a.m. Jerry Ries, Delaware County Supervisor, was welcomed as a new member of the EIRUSS Board.

Action on January 28, 2009 Agenda

Motion by Frieberg, second by Boedeker to approve the January 28, 2009, Eastern Iowa Regional Utility Service Systems agenda. The motion passed unanimously.

Review/Approve Minutes of the December 22, 2008 Meeting

Motion by Boedeker, second by Frieberg to approve the minutes of the December 22, 2008 meeting. The motion passed unanimously.

Center Junction project

A. Resolution extending maturity date of an outstanding Sewer Revenue Bond Anticipation Note

Schneider said the maturity date on the Center Junction anticipation note ended in December. Since the loan is not ready to be closed out yet, board members need to approve an extension on the end date. Schneider suggested April 30, 2009 as the new end date for the anticipation note. Rice has met with Nagle to work on finalizing the project cost. Since there are cost overruns,

more loan funds will be needed for this project. Schneider noted that interest accumulates daily on the loan.

Motion by Frieberg, second by Boedeker to approve and authorize the Chair to sign a Resolution extending maturity date of an outstanding Sewer Revenue Bond Anticipation Note for the Center Junction project. The motion passed unanimously.

B. Project status update

Schneider said the system is running fine. Project revenue was originally based on 68 users; at this time there are 64 active users. The revenues are down a little bit because of the smaller number of users.

Andover

- A. Review/Action on Contract A – Well Construction (Shawver Well Co., Inc.) Payment #3 Final (retainage - \$5,332.08)**
- B. Review/Action on Contract C – Reservoir (Engineering American, Inc.) Payment #4 Final (retainage - \$4,071.97)**
- C. Review/Action on Contract D – Waterworks Building (F.L. Krapfl, Inc.) Payment #5 Final (retainage - \$6,432.80)**
- D. No #D listed on agenda**
- E. Review/Action on Contract E – Well Pump (Modern Plumbing & Pump Supply) Payment #2 Final (retainage - \$855.98)**

Schneider said the final payments made to the contractors listed above were approved at the last EIRUSS meeting. These additional payments are retainage which was withheld while the project was under construction.

Motion by Frieberg, second by Boedeker to approve Contract A - Well Construction - Payment #3 Final (retainage) to Shawver Well Company, Inc.; Contract C – Reservoir – Payment #4 Final (retainage) to Engineering America, Inc.; Contract D – Waterworks Building – Payment #5 Final (retainage) to F.L. Krapfl, Inc.; and Contract E – Well Pump – Payment #2 Final (retainage) to Modern Plumbing & Pump Supply for the Andover project. The motion passed unanimously.

- F. Review/Action on Contract B – Distribution (Anstoetter Construction)**
 - i. Change Order #2 Final (contract adjustment based on quantities installed)**
 - ii. IIW Engineer project completion certification letter Owner’s Acceptance of Work form**

Schneider said at the last meeting, Anstoetter Construction was in the process of fixing some small leaks in the project. The system is now on and is working fine. If any leaks turn up once the frost in the ground is gone, Anstoetter will fix the problem. Cate noted that the contractor is obligated by contract to fix problems for the first year of operation.

Motion by Boedeker, second by Frieberg to approve and authorized EIRUSS Chair to sign papers for Change Order #2 Final to Anstoetter Construction and project completion certification letter and Owner’s Acceptance of Work form for Contract B – Distribution for the Andover project. The motion passed unanimously.

F. Project status update (second #F on agenda)

Nagle said people are starting to pick up the meters to get them installed in their homes. The first meter reading will be at the end of February; bills will be sent out the first week of March.

Nagle will meet with ECIA's Finance Director, Lisa Weinhold, and with Sheri Rice to start finalizing the project cost numbers.

Leisure Lake

A. Project status update

Nagle said they have met with the property owner and identified the lagoon site. The engineer will need to take soil borings at the site. Since the owner has refused any access to the site, the Jackson County Supervisors have approved condemnation proceedings. The County Attorney has been notified about starting the proceedings, and he will contact the property owner.

Fairview project

A. Project status update

Schneider said after discussions with USDA, it is hopeful that EIRUSS will receive a Letter of Conditions for the Fairview project. A meeting will then be set up with the property owner with a purchase offer. Cruise said if the project moves forward, the \$6,000 fine for the administrative order from the Department of Natural Resources (DNR) will be dropped. The property owner needs to be contacted by the DNR concerning the sewer violations and that the problems need to be fixed. The County Attorney has requested that ECIA staff provide a summary of the events on the Fairview project. Nagle said the mobile home court owner has been cooperative and is concerned about affordable user rates. A meeting needs to be scheduled with the County Supervisors to discuss project options.

Other Business

A. Resolution appointing Mark Schneider and Larry Nagle to represent EIRUSS with ICAP insurance agency

Schneider said the ICAP requires EIRUSS to appoint a representative to deal with the daily operations and administrative work. He suggested board members appoint himself and Nagle as representatives. Board members will be kept informed of any insurance business.

Motion by Frieberg, second by Boedeker to approve and authorize the EIRUSS Chair to sign a Resolution appointing Mark Schneider and Larry Nagle to represent EIRUSS with ICAP insurance agency. The motion passed unanimously.

B. Other

Petersburg

Schneider said at the last meeting, board members approved and authorized ECIA staff to submit a WIRB grant application for the Petersburg project. However, a percentage of impairment to Bear Creek caused by wastewater is now being required by the DNR. Since a large study to find this percentage is not feasible, Schneider suggested that a WIRB application not be submitted. Without this information, the grant will not be funded. Board members concurred with Schneider to not submit a WIRB grant application for the Petersburg project.

Adjournment

Motion by Boedeker, second by Frieberg to adjourn the meeting. The motion passed unanimously. The meeting adjourned at 9:45 a.m.

Respectfully submitted,

Mark Schneider
Director of Community Development and Public Works